1. Introduction

This Privacy Policy explains how we collect, use, and protect your personal data when you interact with our website. By using our services or submitting your information through forms on this website, you consent to the practices outlined in this policy.

2. Information We Collect

When you fill out forms on our website, we may collect the following personal information:

- Name: For identification and personalization purposes.
- **Surname**: For proper identification and record-keeping.
- Email Address: For communication, updates, and responses to inquiries.
- **Phone Number**: For timely communication and support.

3. How We Use Your Information

The personal data you provide may be used in the following ways:

- To process your inquiries and respond to your requests.
- To provide updates about our services, offers, and policies.
- To improve our customer service and user experience.

4. Data Protection and Security

We are committed to safeguarding your personal data. Measures we take include:

- Using secure protocols to protect data transmission.
- Restricting access to personal data to authorized personnel only.
- Storing data securely on encrypted servers.

5. Sharing Your Information

We do not sell, trade, or otherwise transfer your personal data to third parties without your consent, except in the following circumstances:

- To comply with legal obligations or government requests.
- To enforce our website's terms and policies.

6. Your Rights

You have the following rights regarding your personal data:

- Access to the information we hold about you.
- Correction of inaccurate or incomplete data.
- Deletion of your data upon request, subject to legal obligations.

7. Contact Us

If you have questions or concerns regarding this Privacy Policy or how your personal data is handled, please contact us at:

• Email: mylegitemailpleasecontactme@gmail.com

• **Phone**: 112 990 031